Our 2023 Annual Conference & Tradeshow will be held on September 26th & 27th at the Hyatt Regency Columbus. This is the largest gathering of home care and hospice professionals in Ohio, attracting more than 500 total attendees.
Exhibiting

Make connections with home care, hospice, and palliative care decision-makers from across Ohio. The OCHCH Annual Conference & Tradeshow attracts a wide variety of home health and hospice agency leaders, including financial officers, owners, and clinicians.

Benefits of Exhibiting

Excellent networking opportunities through:
- 3 hours of non-conflicting exhibition hours
- Conference Reception with Exhibitors
- Continental breakfast served in the exhibit hall
- Two company representatives can join attendees for lunch on Wednesday
- Access to educational programming
- Recognition in the conference brochure (if reserved by July 7, 2023)
- Mailing list of attendees 2 weeks prior, by request
- Exhibitor raffle - Donate items to be raffled during Exhibitor Reception and Breaks with Exhibitors

Booth Pricing

<table>
<thead>
<tr>
<th>Standard Booth</th>
<th>Double Your Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>$650 Member</td>
<td>$900 Member</td>
</tr>
<tr>
<td>$850 Non-member</td>
<td>$1,350 Non-member</td>
</tr>
</tbody>
</table>

Premium Single Booth (Members Only) $850

Double your space to receive an 8’ x 20’ booth, two 8’ skirted tables, four chairs, and attendance for four company representatives!

All exhibit spaces include:
- 8’ deep x 10’ wide drapery booth
- 8’ skirted table
- 2 chairs
- 1 company identification sign
- Breakfast, lunch, breaks, and reception food and beverage during exhibit hours
- Listing in the conference brochure included in the attendee information packets

Reserve your booth today. Call (614) 885-0434.

The Exhibit Space Application and contract is located on page 4.
Exhibiting

**Exhibit Schedule**

**Tuesday, September 26, 2023**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m. - 3:30 p.m.</td>
<td>Exhibitor Set-up</td>
</tr>
<tr>
<td>3:30 p.m.</td>
<td>Tradeshow Opens</td>
</tr>
<tr>
<td></td>
<td><em>(Educational programming concludes at 3:15 p.m.</em>)</td>
</tr>
<tr>
<td>4:00 p.m. to 6:00 p.m.</td>
<td>Exhibitor Reception/Raffle</td>
</tr>
</tbody>
</table>

**Wednesday, September 27, 2023**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 a.m. to 10:30 a.m.</td>
<td>Mid-Morning Break with Exhibitors</td>
</tr>
<tr>
<td>12:00 p.m. to 1:00 p.m.</td>
<td>Awards Luncheon</td>
</tr>
<tr>
<td></td>
<td><em>(Two exhibitor representatives can attend luncheon.</em>)</td>
</tr>
<tr>
<td>1:00 p.m. to 2:00 p.m.</td>
<td>Final Break/Exhibitor Raffle</td>
</tr>
<tr>
<td>2:00 p.m. to 4:00 p.m.</td>
<td>Exhibit Teardown</td>
</tr>
</tbody>
</table>

Note: *The Exhibit Hall is open on Wednesday from 8:00 a.m. to 2:00 p.m. for your client meetings, demos, etc.*

**Additional Rental Options, Shipping, and Storage**

Our show decorator handles all additional rental options, including additional furnishings, freight handling, floral treatments, computer and AV rental. Utility services, optional rental and service order forms will be provided in the online Service Kit. An email on how to access the kit will be sent upon receipt of your signed agreement.

**Hotel Information**

The Hyatt Regency Columbus is the site of the conference. There are a number of hotels located near the convention center. OCHCH will be partnering with a few of these hotels to offer a discounted room rate. Contact OCHCH at (614) 885-0434 to learn more.

Reserve your booth today. Call (614) 885-0434.
**Step 1: Complete Contact Information**

Contact Person __________________________ Email Address _______________________

Company (as it will appear in directory) _____________________________________________

Company Address _________________________________________________________________

City ___________________ State _______ Zip ___________ Phone ____________ Fax _________

Names of representatives who will staff exhibit. Two representatives are allowed per single booth, and four are allowed for a double booth. Please list e-mail address for booth personnel.

1st Representative: ___________________________ E-mail: _____________________________

2nd Representative __________________________ E-mail: _____________________________

3rd Representative: __________________________ E-mail: _____________________________

4th Representative: __________________________ E-mail: _____________________________

**Step 2: Select Your Booth**

- **Single Booth:**
  - Member: $650
  - Non-member: $850

- **Double Booth:**
  - Member: $900
  - Non-member: $1,350

Preferred Booth Number(s):
Booth numbers can be found on the tradeshow layout on page 5.
1st choice_______ 2nd choice_______ 3rd choice_______

Please provide a description of your products and services to be published in the Exhibitor’s Directory: (25 words or less)
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

**Step 3: Payment Information**

Amount Due: _________ Payment Type:  
- Check  
- Visa  
- MasterCard  
- AMEX  
- Discover

Card Number: ________________________ Exp: _______ Security Code: ___________

Name on Card: __________________________ Signature: ____________________________

Please make checks payable to OCHCH.

We agree to comply with the Rules and Regulations Governing Exhibits as enclosed and provide payment. Full payment of our assigned space must be postmarked no later than September 1, 2023. We understand that no exhibit space will be reserved until payment in full is received by OCHCH.

Print Name: __________________________ Signature: ___________________________ Date: ___________
Reach hundreds of industry professionals. 
Build relationships with customers. 
Gain recognition in the industry.

The best spots go fast! Reserve your exhibit space today. Call (614) 885-0434.
New Lounge Sponsorship

Showcase your company by sponsoring the lounge area of the tradeshow. On the opening day of the conference, the lounge will be the centerpiece of the tradeshow. Sponsors will be showcased on signage in the lounge and throughout the conference.

$2,000 Member / $3,500 Non-member
Exclusive opportunity

Keynote Sponsorship

Our keynote presentations bring conference attendees together and sets the tone for the entire event. Make your company a part of the kick-off of this year’s conference.

Sponsorship Includes:
• 3 minutes to welcome attendees and introduce your company
• Attendance of two company representatives at the event
• Your logo on the conference website
• Your logo on the tradeshow entrance tower
• Your logo on a signage at registration
• Your logo in conference brochure (if committed by July 7, 2023)

Day 1: Keynote Presentation
$1,500 Member / $1,850 Non-member

Day 2: Keynote Presentation
$1,500 Member / $1,850 Non-member

Exclusive opportunity

Gain year-round exposure.
Become a corporate sponsor.

Sponsors receive complimentary booth space at the conference and their company logo on our website throughout the year. Learn more at OCHCH.org or call (614) 885-0434.

Reserve your sponsorship today. Call (614) 885-0434.
Breakfast Sponsorships

Leadership Breakfast

A highlight of the conference, the Leadership Breakfast brings together home care and hospice agency leaders, including CEOs, CFOs, COOs and other top managers. Leadership Breakfast attendees receive a breakfast, listen to a special presentation, and network with peers.

This sponsorship includes:

- Your logo on conference website
- 3 minutes for your representative to welcome attendees to the Leadership Breakfast and introduce your company
- Signage placed at entrance to breakfast acknowledging sponsorship
- Option to place company literature and promotional materials on a small round table next to sponsor sign
- Your logo in conference brochure (if committed by June 7, 2023)

$750 Member / $1,150 Non-member

Exclusive Opportunity

Breakfast Sponsorship

- Company logo on conference website
- Signage acknowledging sponsorship
- Option to place company literature & promotional materials on a small round table next to sponsor sign
- Sponsor acknowledgement in conference promotional materials (if committed by July 7, 2023)

Choose from the following:

- Day 1 Breakfast Sponsor
- Day 2 Breakfast Sponsor

$500 Member / $850 Non-member

Reserve your sponsorship today. Call (614) 885-0434.
Lunch Sponsorships

Annual Business Meeting Luncheon

OCHCH Board of Director election results are announced at the Annual Business Meeting Luncheon. Attendees also receive updates on committee accomplishments and network with peers.

Sponsorship includes:
- 3 minutes to welcome attendees and introduce your organization
- Your logo on tradeshow entrance tower
- Your logo on signage at registration
- Your logo on the conference website
- Option to place promotional materials on a table at entrance
- Your logo in conference brochure (if committed by July 7, 2023)

$1,250 Member / $1,600 Non-member

Exclusive Opportunity

Awards Luncheon

Each year, the Ohio Council for Home Care & Hospice recognizes individuals and volunteers who set the bar for service and care in the home care and hospice industry. This event is a highlight of the conference every year.

Sponsorship includes:
- 3 minutes to welcome attendees and introduce your organization
- Your logo on tradeshow entrance tower
- Your logo on signage at registration
- Your logo on the conference website
- Option to place promotional materials on a table at entrance
- Your logo in conference brochure (if committed by July 7, 2023)

$1,250 Member / $1,600 Non-member
Reception & Break Sponsorships

Exhibitor Reception

Held on the opening afternoon of the conference, this event provides the opportunity for conference attendees to visit tradeshow booths, participate in fundraising events, and network.

Sponsorship includes:
• 3 minutes to welcome attendees and introduce your organization
• Your logo on tradeshow entrance tower
• Your logo on signage at registration
• Your logo on the conference website
• Your logo in conference brochure (if committed by July 7, 2023)

$1,250 Member / $1,600 Non-member

Exclusive Opportunity

Break Sponsorship

• Your logo on conference website
• Signage acknowledging sponsorship
• Option to place company literature & promotional materials on a small round table next to sponsor sign
• Sponsor acknowledgement in conference promotional materials (if committed by July 7, 2023)

Choose from the following:

- Day 1 Morning Break Sponsor
- Day 1 Afternoon Break Sponsor
- Day 2 Morning Break Sponsor
- Day 2 Afternoon Break Sponsor

$500 Member / $850 Non-member

 Reserve your sponsorship today. Call (614) 885-0434.
Make your company stand out at this year’s conference by sponsoring a conference promotional item. Your company logo can be placed on an item provided to all attendees. OCHCH selects quality promotional items that can be used for many years.

**Conference Tote Bag**  
$3,000 Member  
$3,500 Non-member

**Conference Travel Mug**  
$1,250 Member  
$1,800 Non-member

**Conference Neck Wallet Badge Holder**  
$1,500 Member  
$2,000 Non-member

**Conference Water Bottle**  
$1,250 Member  
$1,800 Non-member

**All Promotional Item Sponsorships include:**  
- Your logo in conference brochure (if committed by July 7, 2023)  
- Your logo on conference website  
- Item included in conference totebag provided to all attendees  
- Your logo on signage at registration

**Conference Hotel Key Card**  
$1,500 Member  
$2,000 Non-member  
Company logo, message & booth number printed on the conference hotel key cards. You can provide graphic design.

**Attendee Registration Packet Insert**  
$250 Member / $500 Non-member  
Company literature placed in each registration packet (one-page 8.5” x 11” insert).

**Customized Promotional Item Insert**  
$600 Member / $850 Non-member  
Got an item you’d like to include? Provide your own item and we’ll include it in the conference totebag provided to all attendees. Contact Lee Ann Bower (leeann@ochch.org) to discuss your contribution today!
Step 1: Mark Your Selection(s)

<table>
<thead>
<tr>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lounge Sponsorship</td>
<td>$2,000</td>
</tr>
<tr>
<td>Pre-Conference Webinar</td>
<td>$350</td>
</tr>
<tr>
<td>Keynote Presentation</td>
<td>$1,500</td>
</tr>
<tr>
<td>Leadership Breakfast</td>
<td>$750</td>
</tr>
<tr>
<td>Breakfast</td>
<td>$500</td>
</tr>
<tr>
<td>Annual Business Luncheon</td>
<td>$1,250</td>
</tr>
<tr>
<td>Awards Luncheon</td>
<td>$1,250</td>
</tr>
<tr>
<td>Exhibitor Reception</td>
<td>$1,250</td>
</tr>
<tr>
<td>Breaks</td>
<td>$500</td>
</tr>
<tr>
<td>Day 1: Morning</td>
<td></td>
</tr>
<tr>
<td>Day 1: Afternoon</td>
<td></td>
</tr>
<tr>
<td>Day 2: Morning</td>
<td></td>
</tr>
<tr>
<td>Day 2: Afternoon</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tote Bag</td>
<td>$3,000</td>
</tr>
<tr>
<td>Travel Mug</td>
<td>$1,250</td>
</tr>
<tr>
<td>Water Bottle</td>
<td>$1,250</td>
</tr>
<tr>
<td>Hotel Key Card</td>
<td>$1,500</td>
</tr>
<tr>
<td>Neck Wallet Badge Holder</td>
<td>$1,500</td>
</tr>
<tr>
<td>Power Bank</td>
<td>$1,500</td>
</tr>
<tr>
<td>&quot;Pop Socket&quot; Cell Phone Grip</td>
<td>$1,500</td>
</tr>
<tr>
<td>Hot/Cold Therapy Pack</td>
<td>$1,500</td>
</tr>
<tr>
<td>Promotional Item Insert</td>
<td>$600</td>
</tr>
<tr>
<td>Registration Packet Insert</td>
<td>$250</td>
</tr>
</tbody>
</table>

Promotional and registration item inserts must be received by OCHCH no later than September 10, 2023.

Step 2: Complete Contact & Payment Information

Contact: __________________________ Email Address: __________________________
Company: __________________________
Company Address: __________________________
City: __________ State: ______ Zip: __________ Phone: __________ Fax: __________

Amount Due: ________ Payment Type: □ Check □ Visa □ MasterCard □ AMEX □ Discover
Card Number: __________________________ Exp: ________ Security Code: __________
Name on Card: __________________________ Signature: __________________________ Date: __________

Please make checks payable to OCHCH.

Submit by Mail: Ohio Council for Home Care & Hospice, 1105 Schrock Rd., Ste. 120, Columbus, OH 43229
Submit by Fax: Fax: (614) 899-0192 Questions? Contact OCHCH at (614) 885-0434 | OCHCH.org

Visit the conference website at www.ochch.org/annual-conference-tradeshow to order your sponsorship online.
EXHIBIT DISPLAY STAFFING: Exhibiting companies shall limit the number of personnel working concurrently to two (2) per booth. Exhibitor personnel are prohibited from sitting, standing, or working in aisles or other public areas. Exhibits must be properly staffed during all exhibit hours.

INSTALLATION & REMOVAL OF EXHIBITS:
Installation of exhibits is noted on Exhibit Schedule. If installation is not complete by this time, special permission must be granted to proceed. Packing/removal of exhibits will NOT begin until 12:00 p.m., September 25 and must be completed by 4:00 p.m. the same day. Empty crates and packing containers being held in storage will not be returned until closing time. In the interest of safety and show continuity, no exhibit display shall be dismantled or packed prior to the official closing of the exhibition. Violation of this policy will result in the refusal of exhibitor’s application for exhibit space at the 2023 tradeshow.

SECURITY AND LIABILITY: Exhibitor’s liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor’s occupancy and use of the exhibition premises, the hotel or any part thereof. Exhibitors are responsible for the security of their own exhibit areas. Exhibitor shall be fully responsible for payment on any and all damages to property owned by the Hyatt Regency Columbus (Hyatt), its owners or managers which results from any act or omission of exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, the Ohio Council for Home Care & Hospice (OCHCH) and the Hyatt, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from exhibitor’s use of the property.

Neither OCHCH nor the Hyatt will be responsible for any loss, damage, injury or theft that may occur to the exhibitor or to the exhibitor’s employees or property from any cause whatsoever, prior, during, or subsequent to the period covered by the exhibit contract, and the exhibitor on signing of contract expressly releases OCHCH and the Hyatt from, and agrees to indemnify same against any and all claims for loss, damage, or injury.

EXHIBITS MANAGER: Ohio Council for Home Care & Hospice, 1105 Schrock Rd., Suite. 120, Columbus, OH 43229. Additional rental options, access to the online Service Kit, shipping and storage coordinated by Fern Exposition & Event Services (Fern).

MATTERS NOT COVERED: OCHCH reserves the right to rule on all matters pertaining to the exhibition, whether expressly mentioned or not, and the exhibitor, by executing the application on the reverse side, agrees that all rulings shall be binding upon both the exhibitor and exhibits manager.

PAYMENT FOR EXHIBIT SPACE: Exhibitors shall pay 100% of the total charge for exhibit space when submitting application. Full refund, minus 20% administrating fee will be given to exhibitors who cancel prior to close of business August 4, 2023. No refunds will be allowed on cancellations requested after August 11, 2023 and space shall be forfeited.

USE OF SPACE: OCHCH reserves the right to decline or prohibit any exhibit or part of an exhibit, exhibitor, exhibitor representative or proposed exhibit which, in OCHCH’s opinion, is not suitable to and in keeping with the character of the exhibition. Home care and hospice agencies are prohibited from purchasing exhibit space. No subletting, apportionment or assignment of space will be permitted. Exhibitors will not be permitted to sell any alcoholic beverages, soft drinks, tobacco products, confections or food for consumption on the premises. Distribution of samples and souvenirs is permitted, provided there is no interference with adjoining exhibitors and it is conducted in a dignified manner.
AMPLIFICATION: The use of microphones, recordings, movies, slides or other audio-visual equipment is permissible; however, the sound volume of any such device must not exceed that of normal conversation voice level or be objectionable to neighboring exhibitors. Exhibitor shall be fully responsible for payment of any fees or assessments due to BMI, ASCAP or other copyright owner for the playing of music by the exhibitor or its employees.

EXHIBIT SPACE ARRANGEMENT: So that aisles and visibility are unobstructed, exhibits must be arranged so they are completely within the allotted space. Ample space must also be provided within the area for two exhibitor personnel. Exhibits must conform to the size of the space and must be of such a character or arrangement so as to not obstruct the view or interfere with the exhibits of others. Displays having unfinished or unsightly exposures at the sides must be acceptably covered at the exhibitor’s expense to the satisfaction of OCHCH. The fastening of materials to building walls, ceilings, floors or columns is expressly prohibited. All exhibit materials and installation must conform with the requirements of the building and inspection authorities having local jurisdiction.

EXHIBITOR REGISTRATION: The list of company representatives who will be attending must be listed on the application and contract. Badges and registration packets will be ready upon arrival during the installation period and may be obtained at the exhibitor registration check-in desk. All agents, models, temporary help and other authorized representatives must be registered. Registration must occur during the specified installation period unless special permission is granted by OCHCH. Violation of this policy may result in the refusal of exhibitor’s application for exhibit space in future exhibitions.

Exhibitor Regulations

• Exhibitor is responsible for the security of their display. OCHCH does not guarantee against loss or damage of any kind.
• Exhibitor is responsible for transporting their display to the tradeshow floor. OCHCH does not supply carts or dollies.
• Exhibitors may not use oils, burning fluids, gasoline, naphtha, propane gas or other type of bottled gas or fuel for any purpose.
• Helium balloons are not permitted. Do not attach adhesive backed decals to facility property.
• Exhibitors may not use audible or electronic devices that might prove objectionable to other exhibitors due to noise, odor, or other annoyance.
• Smoking is prohibited in the exhibit areas.
• OCHCH may withhold or withdraw permission to distribute souvenirs, advertising materials or other items it considers questionable.
• Reassignment, subletting or sharing any part of the allocated exhibit space is strictly prohibited.
• Exhibitors are responsible for following the Rules and Regulations Governing Exhibits as listed.
• No more than 2 representatives per company, per exhibit booth.

OCHCH Contact Information
Please contact Lee Ann Bower at OCHCH via email at leeann@ochch.org or via phone at (614) 885-0434 ext. 206 with any questions or comments relating to the show.